

# September, 2020



**Purpose:** First All-Members Meeting

**Date:** September 13, 2020

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## Exec. Attendance

Maddie Cranston, *Chair*  
Nathan Wong, *Vice Chair*  
Audrey Guo, *VC of Operations*  
Namrata Mishra, *Operations (Secretary)*  
Matt Wahl, *VC of Content*  
Lauren Brown, *Content (Reporter)*  
Jancita Shrishankar, *Content (Reporter)*  
Tina Jang, *Content (Reporter)*  
Skylar Ji, *Content (Photo/Video)*  
Eliana Misghina, *Content (Photo/Video)*  
Nima Sheth, *Content (Photo/Video)*  
Qianxu Guo, *VC of Fundraising*  
Mitraa Nazirkar, *Fundraising*  
Matthew Matta, *Fundraising*  
Saaniya Saraf, *VC of Marketing*  
Sohil Athare, *Marketing (Professional Content)*  
Thamara Sujumar, *Marketing (Instagram)*  
Ryan Jobby, *Marketing (Instagram)*  
Emma Windsor, *VC of Member Engagement*  
Jiro Kakpovbia, *Member Engagement*  
Quinn Lang, *Member Engagement*  
Jeremy Diavolitis, *Member Engagement*  
Tyler Macdonald, *VC of Opportunities*  
Lola Kovacevic, *Opportunities*  
Dian Rong, *Opportunities*

## Key Speakers

The meeting was run by the **executive team**.

## Guest Speakers

N/A

## Announcements

It was the **kick-off meeting**. The October fundraiser was introduced (ie. virtual sessions) and kick-started. The monthly opportunities were introduced, as well.

## 1.0 Agenda

### 1.1 Last Meeting Follow-up

N/A

### 1.2 Topics of Discussion

3:10 - 3:25	<p><b>Start of Zoom Meeting</b> Co-Chairs (Maddie and Nathan) and VP of Operations (Audrey) introduce themselves.</p> <p><b>Icebreaker Time</b> State your school, name, your position (if applicable) and your <b>favorite animal</b>.</p>
3:25 - 3:30	<p><b>A Brief History of SVP Teens</b> Talk about how <b>we are the builders</b> and that SVP Teens is a youth-led <b>organization</b>.</p>
3:30 - 3:35	<p><b>The SVP Teens Way</b> <a href="https://www.svpteens.org/the-svp-teens-way">https://www.svpteens.org/the-svp-teens-way</a></p>
3:35 - 3:40	<p><b>Hype Talk</b> Be passionate. Take action. Stay resilient.</p>
3:40 - 3:50	<p><b>Introduction to Executive Team</b> Each department talks about their role(s) and team members.</p>
3:50 - 4:05	<p><b>Website, Slack, and Google Drive Tour</b> <a href="https://www.svpteens.org">svpteens.org</a>   Password: teens20192020 <b>Please note</b>, there are a few points about <b>Slack</b> below.</p>
4:05 - 4:25	<p><b>Part 1: Fundraiser Kick-Off</b> 1. Introduction to <b>Interactive Workshops</b> fundraisers. 2. Completed the <i>Google Form</i>.</p>
4:25 - ...	<p><b>Opportunities of the Month</b> Educase   <a href="https://educase2020.com">educase2020.com</a> Endless Love   <a href="http://endlesslove.com/">http://endlesslove.com/</a> Corals and Bees   <a href="https://www.goodwork.ca/volunteer/volunteer-for-climate-change-action-57205">https://www.goodwork.ca/volunteer/volunteer-for-climate-change-action-57205</a> Random Acts of Green   <a href="https://ecokw.ca/volunteer-kitchener-waterloo-guelph/">https://ecokw.ca/volunteer-kitchener-waterloo-guelph/</a></p>
... - ...	<p><b>Kahoot Time / Virtual Group Photo</b></p>
... - 5:30	<p><b>Part 2: Fundraiser Kick-Off</b> Split into your groups for 15MINS and discuss game <b>plan</b>.</p> <p>Please note, the meeting went <b>over time</b> - we ended off the meeting after group discussions. <b>Thank you for coming.</b></p>

## 2.0 Discussion

### 3:40 - 3:50 | Introduction to Executive Team



Note: For **department specific descriptions**, please refer to the slideshow.

### 3:50 - 4:05 | Website, Slack, and Google Drive Tour

#### Introduction to Slack

1. Visit [svpteens.slack.org](https://svpteens.slack.org)
  - a. Be sure to download the app on mobile, too!
2. Make your account
3. Update your profile
  - a. Click the dropdown menu in the upper right > view profile > add a profile picture and role description (Engagement exec, website designer, opportunity coordinator, etc.)
4. Turn on notifications (and read them often!)
  - a. Upper right menu > Preferences > “Notify me about all new messages”

#### Note About Google Drive

If the shared SVP Teens Google Drive **hasn't been shared with you**, please contact **Audrey Guo** ASAP.

## 4:05 - 4:25 | Part 1: Fundraiser Kick-Off

Our fundraising goal is \$4000.

- **What's the fundraiser?**
  - Teams organize an **interactive workshop** teaching a skill/concept
  - Fundraise by donation
  - Six areas to choose from: technology, arts and crafts, cooking/baking, sports/fitness, science, games/entertainment
  - Taking place over Zoom in breakout rooms
  - Attendees choose 2 workshops to attend (25 min each); all workshops run simultaneously
    - Each team will run their workshop twice
  - Tentatively scheduled around October 4th at 3:00-4:00 p.m.
- **What are each team's responsibilities?**
  - Getting an SVP Teen or industry professional to conduct workshop
  - Planning and/or creating workshop material & structure
  - Getting two members to facilitate the workshop
  - A trial run with the workshop conductor and fundraising execs
  - Providing updates every Friday
  - Promoting the fundraiser to family + friends
- Filled out the Google Form so each member can be sorted into groups.

## 4:25 - ... | Opportunities of the Month

- **Educase**
  - Buy a phone case
  - For every phone case purchased one child in India can go to school for a month
  - [educase2020.com](https://educase2020.com)
- **Endless Love**
  - Upload an image to endlesslove.com to help create the world's largest mosaic
  - 50 cents will be donated to charity for each photo
  - <http://endlesslove.com/>
- **Corals and Bees**
  - **Bee** a content creator
  - Create 1-3 instagram posts a month to educate about the current climate crisis and its intersectionalities
  - To learn more:
    - <https://www.goodwork.ca/volunteer/volunteer-for-climate-change-action-57205>
- **Random Acts of Green**
  - Join on their website
  - Every month create & capture 1 piece of positive environmental action content
  - More environmentally focused volunteer opportunities in the area:
    - <https://ecokw.ca/volunteer-kitchener-waterloo-guelph/>

## ... - 5:30 | Part 2: Fundraiser Kick-Off

- Everyone's assigned to an interactive workshop group (ie. sports, science, etc.)
- Split off into groups to discuss the topic of workshop
  - Make sure to connect via. Slack
- Decide who will be providing team updates every Friday to fundraising execs.
- **IMPORTANT: Please refer to schedule**

([https://docs.google.com/document/d/1Zrrt4areeubGrgk\\_wJEATpSGGKJQp3mrgQXq\\_3o9Tr4/edit?usp=sharing](https://docs.google.com/document/d/1Zrrt4areeubGrgk_wJEATpSGGKJQp3mrgQXq_3o9Tr4/edit?usp=sharing)) to make sure your group is on track.

## Link to the slideshow:

<https://docs.google.com/presentation/d/1vmrtD12UV1UceBnLxbHx81LXhYMIjq8WVQBInn5n8kk/edit?usp=sharing>

## Action Items:

Item	Urgency (3 must be completed ASAP, 1 can be done the night before)	Assigned to	Due Date
Make sure everything is set up with Slack and Google Drive (if you need assistance, please contact Audrey Guo).	3	All members.	ASAP
Determine a structure and schedule for the workshop (report to fundraising execs for review) <b>and</b> choose two workshop facilitators.	3	All members (ie. discuss within your separate interactive workshop teams).	Friday, September 25
Set up a trial run time with workshop facilitator and fundraising execs.	2	All members (ie. discuss within your separate interactive workshop teams).	Tuesday, September 29

## Things to Start Thinking About

- Start to finalize the schedule for your interactive workshop.
  - If you have any questions, please contact the **fundraising execs.**

## Additional Notes

N/A